

# **RECRUITMENT POLICY OF SECURITY PERSONNEL:**

## **Following are the methods we employ:**

1. Advertisement is done through newspapers.
2. Through agents who bring willing candidates from different areas of the country.
3. Serving guards/ Supervisors are encouraged to bring their relatives/ acquaintances for recruitment.
4. We send our HR Recruitment team in the village at grass root level to collect and recruit the young energetic unemployed as our security.

## **Minimum Physical & Education qualification:**

### 1. Security officer

- |    |   |   |
|----|---|---|
| a. | Age   | : 30 to 50 years.                       |
| a. | Qualification   | : Minimum Class IX,S.S.C is preferred . |
| a. | Height  | : Minimum 5'-6"                         |
| a. | Chest   | : 32 inch.                              |
| e. | Preferably retired Non Commissioned Officers from Armed Forces. |   |

### 2. Security Supervisor

- |    |   |   |
|----|---|---|
| a. | Age   | : 30 to 50 years.                       |
| a. | Qualification   | : Minimum Class IX,S.S.C is preferred . |
| a. | Height  | : Minimum 5'-6"                         |
| a. | Chest   | : 32 inch.                              |
| e. | Preferably retired Non Commissioned Officers from Armed Forces. |   |

### 3. Guard

- |    |               |  |
|----|---------------|--|
| a. | Age           | : 18 to 35 years.  |
| a. | Qualification | : Minimum Class IX. We prefer S.S.C qualified.               |
| a. | Height        | : 5'-6" (Min). Relax able to 5'-5" for well built personnel. |
| a. | Chest         | : 32 inch.   |

#### **4. Lady Security Guard**

- a. Age : 20 to 40 years.
- b. Qualification : Minimum Class IX. We prefer S.S.C qualified.
- c. Height : 5'-2" (Min). Relax able to 5'-5" for well built personnel.

#### **Following documents are to be produced during recruitment:**

1. Educational Certificate (From Board and School).
2. National ID card / Birth Certificate.
3. Character Certificate from Local Chairman/Commissioner.
4. Retried /Ex Service Man (Departmental Release book and form his service record).
5. Referred Persons.